

Educator SIG Charter in the Health Data Analytics Association (HDAA)

Chair: Yetunde Akindahunsi

Purpose: For faculty, instructors, and academic leaders who teach or aspire to teach healthcare data analytics in higher education. We aim to share resources, strategies, and innovations that support effective teaching, professional development, networking, curriculum development, and student success in academic programs across the country.

Small **Advisory Group** (5 people) (Also looking for an Assistant Chair):

- Collaborate with the Chair to identify relevant and timely topics for quarterly SIG meetings.
- Recommend speakers, panelists, or facilitators from within or outside HDAA.
- Provide feedback on meeting formats, engagement strategies, and educational resources.
- Serve as ambassadors for the Educator SIG by promoting participation and sharing insights from their respective institutions or networks.

Meetings

- The Advisory Group will meet **monthly** to develop the **next 2–3 quarterly meeting themes at each meeting**.
- Educator SIG will present quarterly

Roles & Responsibilities

Role	Responsibilities
Chair (SIG Lead)	Facilitate advisory meetings, set agendas, and coordinate quarterly SIG sessions.
Advisory Members	Contribute ideas, review proposed topics, suggest speakers, and support outreach.
Assistant Chair	Support the Chair in planning and facilitating advisory and quarterly SIG meetings Step in to lead meetings when the Chair is unavailable

Role	Responsibilities
	Help coordinate logistics, communications, and follow-up tasks Assist with agenda development and speaker coordination Serve as a liaison between advisory members and the Chair Contribute to strategic planning and long-term vision for the SIG

- A shared planning document will be created to track ideas, speakers, and logistics.
- Ask in the 1st quarterly meeting: “What’s one word that describes your teaching style?”